



"Training opportunities open for all in their community"

Open 360 Job Application Form

Open 360 as an organisation is committed to Equal Opportunities and welcomes applications regardless of disability, sex, marital status, sexual orientation, race, colour, nationality, ethnic or national regions.

**Post Applied For:
As advertised in:**

Personal Information:

Surname: _____ **First Name(s)** _____

Address:

Postcode: _____ **Telephone No(s)** _____

E-mail Address:

Have you ever been convicted of a criminal offence? YES NO

If Yes, please give details. This will not necessarily affect your application.

Current or most recent employment (Voluntary/Paid/Education)

Employer:

Job Title: _____ **Salary:** _____

Date of Appointment: _____ **Notice Required:** _____

Please describe the main duties and responsibilities of this post:



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Employment History

Please give details of all employment in chronological order (also include any activities where skills and experience were gained, e.g., voluntary work)

Employer	Dates	Position



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Educational and Professional Qualifications

Please list all academic, vocational, professional and technical qualifications in chronological order of award:

Institution	From	To	Qualification

References

Please state the names and addresses of two people from whom references may be obtained. One must be from your current or most recent employer. In the absence of previous employment experience, a reference from your last place of full-time education will be a suitable alternative.

1. Name:

Address:

Post Code:

Telephone Number:

(Day time/Evening)

E-mail Address:

Relationship to applicant

How long known:

Can these references be approached immediately? Yes/No



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2. Name:

Address:

Post Code:

Telephone Number:

(Day time/Evening)

E-mail Address:

Relationship to applicant

How long known:

*Can these references be approached immediately? **Yes/No***

Further Information Required:

Are you related to any member of Open 360's Members/Directors/Staff?

Yes/No

Statement in Support of Your Application

Please state your reason for applying for this post and **why you think you meet its requirements as outlined in the person specification.**

Please also include details of any interest, activities or voluntary work, which you consider appropriate.



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Declaration

To the best of my knowledge and belief all the particulars I have given are true and complete. I understand that any false statement may disqualify me from employment or render me liable for summary dismissal.

Signature:

Date:

Please E-mail your completed application to:
digital.inclusion@open360.co.uk